



7 February 2024

Permission for Web Based Service Provider- Seesaw

Dear Parents & Carers

I am happy to inform you that Majura Primary will be continuing to use Seesaw (<http://seesaw.me>), a secure online journal where students can document and reflect on what they are learning in class. As your child's work will be documented electronically throughout the year, Seesaw will replace a hard copy portfolio that has been used in previous years.

Each week, your child or child's teacher, will be able to add the things classes are working on (including photos, videos, worksheets, drawings and voice recordings) to their Seesaw journal, and teachers will share them privately with you and other family members to view throughout the school year. Please note, email will continue to be the primary method of parent-teacher communication therefore if you wish to communicate with your child's teacher, please email them directly.

For your child to use Seesaw, the app needs your child's name so their work can be associated with their account. Seesaw only uses this information to provide this service and doesn't advertise in Seesaw, create profiles of students, or share or sell your child's personal information or journal content. You can read more about their strong privacy promises here: <https://web.seesaw.me/privacy>.

I hope your child will enjoy using Seesaw to document and share their learning this year. As our school wishes to register with a web-based service provider that requires some personal information about students, I am obliged under the Information Privacy Act 2014 to advise you of the reasons for collecting the information, what will be done with it, the consequence of not collecting it and who else may have access to it. Please complete and sign below and return this permission slip at your earliest convenience. Once this permission form has been returned, you will receive an invitation to join your child's Seesaw account.

The information you provide on the form below will give consent (or not) for your child to access the following third-party website. Please also find information regarding the type of the service together with the website address and a link to the provider's privacy policy and terms and conditions of use.

Please note that Seesaw is a user pays service, and therefore you will only be able to have access once the school has received your payment. For 2024, Seesaw costs were included in the stationery pack, so if you have already paid for this, you will have automatic access to Seesaw. If you have not yet paid for a backpack and would like your child to be able to share their work with you via Seesaw, you will need to pay the school directly. Details for payment are at the bottom of this form. Please remember that if you require financial assistance, contact Liz directly at Liz.bobos@ed.act.edu.au.



Seesaw consent / non-consent form

Provider Details and Information	Consent
Name of Provider: Seesaw Website: https://web.seesaw.me/	<input type="checkbox"/> Consent
Type of Learning: Seesaw creates a powerful learning loop between students, teachers, and families.	<input type="checkbox"/> Non-consent
Student Information that may be collected: Student name, student email address	
Privacy Policy Link: https://web.seesaw.me/privacy-policy	

Student's name:	Parent or Guardian's name:
Student's class:	Parent/Guardian's Signature:
	Date:

If you do not consent to supply us with this information your child will not be able to use this site.

Please indicate your **consent/non-consent** for service listed by ticking the appropriate option, signing this form and returning it to the school to record on your child's file.

From time to time, students may work in groups and both the teacher and students may like to share to their platform a photo/voice message or schoolwork that involves other students. For this to happen, we need your permission. Could you please tick the relevant box below and return to the school as soon as possible.

☐ **Yes**, I give permission for my child's work/picture/voice to be included in another child's post in the same year level.

☐ No, I do not give permission for my child's work/ picture/voice to be included in another child's post in the same year level.

If you require any further information, please contact me via the front office.

Kind Regards

Liz Bobos

Principal



(Please complete and return this form to the school front office or email to admin@majuraps.act.edu.au)

Web Based Service Provider- Seesaw

Cost of Seesaw \$9.00 per student

PAYMENT SLIP

I am paying the amount of \$

Student Name/s:

Payment options

Please note that our preferred method of payment is via [Quickweb](#).
Quickweb is a Westpac payment portal to enable payment by credit card or bank account.

☐

[Quickweb](#)

Receipt No:

Payment Options: Other

Description: (seesaw– *Student Name*)

Date Paid:

☐

Credit Card/EFTPOS at the school office

The school has made every effort to keep costs for this excursion at a minimum. If necessary, parents or students can confidentially discuss support to meet the cost of the excursion with the principal. Please contact the front office or email the principal to discuss payment options if required.

If you fill in this form, your personal information and that of your child will be collected and handled by the ACT Education Directorate (EDU) This information is necessary for us to manage student participation in excursions and support the welfare and safety of your child. If you do not consent to supply us with this information your child will be unable to participate in the excursion. Normally, we will not use or disclose this information for another purpose, without your consent, unless you would reasonably expect us to use or disclose the information for a related purpose. Normally we only share information with school staff and, where necessary, parents or volunteers assisting with the excursion to appropriately and effectively manage the excursion. The Directorate has a privacy policy that explains how we handle personal information, including how we handle privacy complaints. The policy is available on the Directorate's website (www.det.act.gov.au) on the About Us page.